

22nd September 2011

Dear Parent/Carer,

On Wednesday 28th September 2011 we are holding our Year 11 Parents Evening, attendance is essential for students and Parents/Carers. The Evening will run from 5-7pm.

This is a really important occasion for you and your child.

During the evening you will:

- Meet with subject teachers to discuss your child's progress.
- Have a one to one meeting with a member of the academy leadership team where you and your son/daughter will sign their initial BTEC and GCSE entries which will be confirmed early in the new year, subject to attendance, punctuality and behaviour feedback.

The library will be open during the evening for you to purchase subject revision guides which will help to support your child to revise for their exams.

Please fill out the permission slip below and give to your child to return to reception on Monday the 26th September.

Yours sincerely,



Miss C Coates
Assistant Principal - Transition, Attendance and Technologies

Please return this form to the front reception by **Monday 26th September 2011**.

I will/will not be able to attend Parents Evening on Wednesday 28th September 2011.

Student's name..... Tutor Group.....

Signed..... Date.....

*please delete as appropriate